



# INTERNATIONAL DEANS COURSE LATIN AMERICA 2012/13

## MODULE 3

Universidad Tecnológica de Panamá

15-19 April 2013

**INTERNATIONAL DEANS COURSE LATIN AMERICA 2012/13**  
**MODULE 3 - Universidad Tecnológica de Panamá**  
**Venue: Hotel Central Park, Salón Metropolitano 5º Piso (Área Social)**

**Saturday 13.03 & Sunday 14.04**

Arrival of participants – Transfer to Hotel from Airport (bus)

<b>Monday 15.04 – Networking</b>		
<p>The aim is to open up the benefits and opportunities gained by networking to the participants, as well as provide practical and useful methods for networking, finding and electing partners.</p> <p>Following the training module, participants will be able to:</p> <ul style="list-style-type: none"> <li>• Detect opportunities for networking;</li> <li>• Find and choose appropriate partners for cooperation and networking activities;</li> <li>• Develop networking know-how and capacities as well as plan networking actions for faculty / institution.</li> </ul>		
<b>Time</b>	<b>Duration</b>	<b>Content</b>
08:30-08:45	15'	<b>Welcome speech</b>
08:45-10:45	120'	<b>Financial issues</b> Please bring travel tickets
<i>10:45-11:15</i>	<i>30'</i>	<i>Coffee Break</i>
11:15-11:30	15'	<b>Module 3 Intro</b> <b>Sonja Schwarz – Roberto Escarré</b>
11:30-13:00	90'	<b>Carlos Ramírez</b> Universidad de Viña del Mar (Chile) WEBINAR
<i>13:00-14:15</i>	<i>75'</i>	<i>Lunch Break</i>
14:15-15:45	90'	<b>Ivan Sempere</b> University of Alicante
15:45-17:15	90'	PRACTICE
17:15-17:45	30'	<b>LA Deans Experience Sharing in Networking</b> Remarks & Conclusions
18:30		<b>Welcome Dinner</b> Universidad Tecnológica de Panamá

### Tuesday 16.04 - Diversity Management

The aim is to provide participants with a coaching session to develop their diversity management skills. The module takes into account that today's institutions must deal with and provide for a range of different diversities (gender, physical capacity, ethnicities, sexual orientation, background).

Following the training module, participants will be able to:

- Understand the challenges of diversity;
- Create an inclusive environment for both staff and students;
- Coach other members of staff on the importance of diversity.

Time	Duration	Content
09:00– 09:15	15'	<b>Roberto Escarré</b> Topic intro & presentation of speakers
09:15-10:45	90'	<b>Julio Theiler</b> Universidad Nacional del Litoral (Argentina) WEBINAR
10:45-11:15	30'	<i>Coffee Break</i>
11:15-12:45	90'	<b>Roque Moreno</b> University of Alicante
12:45-14:00	75'	<i>Lunch</i>
14:00-15:30	90'	PRACTICE
15:30– 17:00	90'	<b>LA Deans Experience Sharing in Diversity Management</b> Remarks & Conclusions
18:30		<b>Dinner – Amador Causeway</b>

### Wednesday 17.04 – Leadership

The aim is to provide participants with a sense of how to be an excellent 'leader', taking into account the position of responsibility they possess as well as the need for a capacity to direct people and teams. The module will focus on understanding how teams operate, and how leadership should be developed as a skill.

Following the training module, participants will be able to:

- Understand the dynamics of teams;
- Create a sense of leadership and utilise leadership skills for a better motivation and performance;
- Hold more effective meetings and dialogue with workforce.

Time	Duration	Content
09:00– 09:45	45'	<b>Christian Scholz</b> Topic intro
09:45-13:00	135'	<b>Sonja Schwarz and Christian Scholz</b> University of Saarland PRACTICE / Part I (incl. coffee break)
13:00-14:00	60'	<i>Lunch</i>
14:00-15:30	90'	PRACTICE / Part II
15:30– 16:45	90'	<b>LA Deans Experience Sharing in Leadership</b> Remarks & Conclusions
16:45-17:45	60'	<b>Enrique Topolanski</b> Universidad ORT (Uruguay) WEBINAR
18:00		<b>Shopping Mall visit</b> (free dinner)

### Thursday 18.04 – Communication Skills

The aim is to enhance the communicative capacities of Deans in Latin America with respect to both internal / external, and formal / informal communication.

Following the training activity, participants will be able to:

- Communicate more effectively with both internal and external parties in a variety of manners;
- Use and understand the value of new communicative techniques (including social media)
- Give better presentations and enhance public speaking.

Time	Duration	Content
09:00– 09:15	15'	<b>Roberto Escarré</b> Topic intro & presentation of speakers
09:15-10:45	90'	<b>Jaime Jaen</b> Free lance Expert
10:45-11:15	30'	<i>Coffee Break</i>
11:15-12:45	90'	<b>Luis Ramos</b> Universidad de Alicante
12:45-14:00	75'	<i>Lunch</i>
14:00-15:30	90'	PRACTICE
15:30– 17:00	90'	<b>LA Deans Experience Sharing in Communication Skills</b> Remarks & Conclusions
17:00	60' X'	<b>Visit to the United Nations Office in Panama</b> City of Knowledge + <b>Walk in the Old city</b> (free dinner)

### Friday 19.04 – Wrap-up Session

The aim is to provide participants with a sense of how to be an excellent 'leader', taking into account the position of responsibility they possess as well as the need for a capacity to direct people and teams. The module will focus on understanding how teams operate, and how leadership should be developed as a skill.

Following the training module, participants will be able to:

- Understand the dynamics of teams;
- Create a sense of leadership and utilise leadership skills for a better motivation and performance;
- Hold more effective meetings and dialogue with workforce.

Time	Duration	Content
09:00– 09:15	15'	<b>Christian Scholz</b> Topic intro
09:15-10:15	60'	PAP presentation Part A Jorge A. Martínez Alarcón Edgar Vogel Gonzalez  PAP presentation Part B Monica Bonifaz Chirinos
10:15-10:45	30'	<i>Coffee Break</i>
10:45-11:05	20'	PAP presentation Part C Lisette Canales
11:05-12:05	60'	PAP presentation Open Session
12:05-12:45	40'	Feedback PAP
12:45-14:00	75'	<i>Lunch</i>
14:00-15:00	60'	<b>Wrap-Up and Feedback from Deans</b>
18:30		<b>Farewell Dinner</b> Miraflores Locks – Panama Canal